

## DOCUMENTS REQUIRED FOR UMRAH VISA APPLICATION

- 1) **Completed visa application form** for each applicant using CAPITAL LETTERS filling in all spaces correctly without making a mistake. Regulations states that any application form with correction marks on it may be returned without being processed. All names must be shown as they appear in the passport.

**Note the following when completing the form :-**

**Place of Issue:** Refers to your qualification.

**Home Add & Phone no:** Please ensure that Home & Mobile Numbers are listed.

**Business Add & Phone no:** Please fill in your work address as per your listed occupation.

**Place of Issue:** Refer to your passport under Authority or Issuing Office.

**Relationship / Travel Companion:** How you relate to each other.

e.g.: Husband, Son, Father, Brother etc. List the Mehrem Name. **(for female & children applications only)**

**Travel Details:** Please fill in your flight details, arrival & departure dates, airline & duration of stay.

**Name and address of company in Saudi:** Not Applicable.

**Signature:** at the bottom of the form. Please ensure you sign as in the passport.

- 2) **Current Original Passport.** Must be valid for a minimum 6 months at date of travel & have two free pages available side by side. A minimum of 2 or more names is required.
- 3) **Two Passport Size Photos.** All photos attached to the visa form by clip. Photos should be taken against a white background.  
**Note: - Females must be wearing Islamic head cover. ( Hijab )**
- 4) **Medical Vaccination Certificate.** Written and **signed** by your doctor on his/her letterhead stating that you are generally in good health to travel, free from contagious diseases and has had immunization against *Meningitis* (ACYW135) & the **FLU Vaccine (Seasonal influenza vaccine)**. All in one simple paragraph.  
**Note:- Meningitis vaccine is compulsory, The Flu vaccine is recommended but optional.**  
**This medical certificate must bear the official stamp of the Doctor / Medical Center.**
- 5) **Certificate of Introduction.** From FIANZ certifying that the applicant is a Muslim, Please include your full name, Nationality & Passport Number on this letter.  
**This letter must bear the official seal / stamp of FIANZ.**

**For Couples and Families: ( proof of relationship documents for mehrem purposes )**

- 6) **Certified Copies of Certificates as follows:** Marriage Certificate for married couples traveling together Birth Certificates for brother and sister traveling together or children traveling with their parents. Certificates must be certified (**True Copy**) by a **Police Officer** or a **Notary Public Lawyer**.  
**\*Note that JP (justice of peace) is not acceptable\***

**Non-New Zealand or pacific island passport holders:**

- 7) Must submit an immigration residency visa showing at least **one year prior residency in New Zealand or Pacific Islands** along with a copy of the visa covering this period.  
**The passports MUST be electronic machine readable passports.**
- 8) **Copy of travel itinerary/e-ticket.**

**\*Failure to comply with the above requirements may result in the delay or rejection of Umra visa\***